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# **Military Surface Deployment & Distribution Command**

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## **TRANSPORTATION DISCREPANCY REPORTS FOR OCEAN MOVEMENT**

**Mr. David Jones**

**Mr. Andrew Wallace**

**29 Jan 13**





# TDRs FOR OCEAN MOVEMENT

## AGENDA

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- Purpose of Transportation Discrepancy Reports (TDRs)
- SDDC Responsibilities
- Unit Responsibilities
- TSP Liability
- Receipt of Cargo
- Key Documentation
- Forms Review
- Claims Process
- Keys to Success
- Questions



# TDRs FOR OCEAN MOVEMENT PURPOSE

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## **The purpose of a TDR is to:**

- Document loss of/or damage to U.S. Government cargo to support the filing of claims
- Document shipper related discrepancies (i.e. HAZMAT)
- Document other discrepancies such as improper cargo blocking and bracing; documentation irregularities; seals broken/missing
- Report of Shipment (REPSHIP) not sent or received



# TDRs FOR OCEAN MOVEMENT

## SDDC RESPONSIBILITIES



### SDDC Cost and Billing Branch will:

- Review all report packages for completeness
- Assist with research and information collection to include commercial Transportation Service Provider (TSP) invoices, bills of lading, manifests, booking and ITV information
- Contact the preparer or Unit Movement Officer (UMO) for additional documentation when necessary
- Process complete TDR packages for further action





# TDRs FOR OCEAN MOVEMENT

## UNIT RESPONSIBILITIES

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- Document and submit TDRs for all lost, damaged, or astray freight
- Notify law enforcement upon discovery of suspected forgery or if there is pilferage, theft, or vandalism
- Notify cognizant security office of classified material security violations
- Obtain repair/replacement cost statements/estimates
- Furnish documentation to support claims against TSPs



# TDRs FOR OCEAN MOVEMENT

## TSP LIABILITY

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### **To establish TSP liability, US Govt. must demonstrate:**

- The TSP took possession of the shipment in good condition
- The shipment suffered loss or damage
- The total cost of the loss or damage to the Government

### **TSP is generally not liable for cargo loss/damage by:**

- An act of God
- Acts of the shipper
- Improper packing
- An act of the public enemy or war
- Riots and civil commotions



# TDRs FOR OCEAN MOVEMENT

## RECEIPT OF CARGO

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Upon receipt of cargo:

- Ensure annotation of delivery date is on receipt document
- Ensure seal integrity prior to opening container
- Check documentation to ensure cargo belongs to you
- Check cargo for visible damage
- Annotate any damage or shortage on the delivery receipt (be specific/include TCN)
- Ensure driver acknowledges damage by signing the delivery receipt
- Make copy of delivery receipt for your records
- Take photographs of all damage



# TDRs FOR OCEAN MOVEMENT

## RECEIPT OF CARGO

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- Call TSP representative immediately to notify of loss/damage
- Afford TSP seven days to inspect cargo
- If cargo is missing, immediately contact the applicable investigative service agency (e.g. CID, NCIS, OSI)
- For damaged cargo, have qualified unit or support personnel inspect & document extent of damage
- In cases of concealed damage, obtain statements from personnel and notify TSP representative immediately
- Prepare DD Form 361 (TDR) and submit package to:  
[usarmy.scott.sddc.mbx.hq-loss-damage-reporting@mail.mil](mailto:usarmy.scott.sddc.mbx.hq-loss-damage-reporting@mail.mil)



# TDRs FOR OCEAN MOVEMENT

## KEY DOCUMENTATION

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### **Pilfered items:**

1. Transportation Control Number (TCN)
2. Packing list (with NSN) or some documented evidence of cost
3. Financial Liability Investigation of Property Loss (FLIPL) for Army Units
4. TSP delivery receipt (discrepancy noted and signed/dated by the driver)
5. Sworn statements (by individuals who first discovered the discrepancy)
6. Photos of pilfered container



# TDRs FOR OCEAN MOVEMENT

## KEY DOCUMENTATION

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### Damaged items:

1. Estimated cost of repair or replacement (ECOR) statement (signed by a technically qualified person)
2. Packing list (with NSN)
3. Copy of Government Inspection report
4. TSP delivery receipt (discrepancy noted and signed/dated by the driver)
5. Photographs of damaged items





# TDRs FOR OCEAN MOVEMENT

## KEY DOCUMENTATION

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### **Provide if available:**

- Copy of freight bill for transportation costs to/from repair facility
- Tally-Out/In Records (Establishes quantity discharged/loaded)
- Accident Report/Police Report
- CID Reports (mandatory for fraudulent Proof of Delivery incidents)
- Copy of the TSP's Inspection Report (signed by the TSP's rep)
- Send one copy of each DD Form 361 with additional documentation via email to: [usarmy.scott.sddc.mbx.hq-loss-damage-reporting@mail.mil](mailto:usarmy.scott.sddc.mbx.hq-loss-damage-reporting@mail.mil)



# TDRs FOR OCEAN MOVEMENT

## KEY DOCUMENTATION

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**Other :**

### **Damage notification/offer for joint inspection**

- Include TSP POC information and date of notification
- Annotate TSP declination of inspection on DD361

### **Additional info for perishable items:**

- Veterinary reports
- Temperature reports
- Transportation invoices
- Destruction certificates (include disposal costs)



# TDRs FOR OCEAN MOVEMENT

## OTHER IMPORTANT INFORMATION

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- Contact TSP ASAP, but NLT 3 days after discovery of the discrepancy
- Provide valid POC information of TDR preparer
- Deployed units provide home station POC
- Ensure to note any damage on TSPs Proof of Delivery
- Containerized cargo booked via IBS limited to \$500/piece
- Break-bulk cargo booked via IBS limited to \$500/measurement ton



# TDRs FOR OCEAN MOVEMENT

## FORMS REVIEW – DD361



TRANSPORTATION DISCREPANCY REPORT (TDR)		1. DATE 1096	2. REPORT NUMBER W91MMM-10-0001		OMB No. 0702-0124 OMB approval expires Feb 28, 2009
<p>The public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Executive Services Directorate (0702-0124). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</p> <p><b>PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO:</b> SDDC, ATTN: MTDC-OPCL, 661 SHEPPARD PLACE, FORT EUSTIS, VA 23604.</p>					
<input type="checkbox"/> REQUEST FOR INFORMATION (RFI)		<input type="checkbox"/> MISCELLANEOUS PROBLEMS		<input checked="" type="checkbox"/> ASTRAY FREIGHT	
3. TO MSDDC Strategic Business Office G9 Cost and Billing Branch 1 Soldier Way, Scott AFB, IL 62225		4. REPORTING ACTIVITY 0000 HHC 00 HBCT SIERRA ARMY DEPOT 74 C STREET BLDG 307 HERLONG CA 96113-5540 W91MMM			
5. CONSIGNOR (Origin) Z CO 00 BSB WZZZZ0 2-0 BCT, MAREZ, IRAQ, MOSUL, IZ W91MMM		6. CONSIGNEE (Destination) 00 CS BN CO Z 000 W 0TH STREET BLDG 0000, FT STEW, FORT STEWART, GA 11111 W90X11			
7. SHIPPER Z CO 00 BSB WZZZZ0 2-0 BCT, MAREZ, IRAQ, MOSUL, IZ W91MMM		8. CARRIER'S NAME (SCAC) American Roll-On Roll-Off Carrier An American Shipping and Logistics Group (ASL) Company One Maynard Drive (Honor MU018)			
9. CARRIER'S PRO/FREIGHT BILL NO. AROFJOAQJ000153		10. BILL OF LADING NO./TYPE AROFJOAQJ000153			
11. MODE CODE V	12. DATE CARRIER SIGNED FOR SHIPMENT 293	13. DATE CONSIGNEE RECEIVED SHIPMENT 320	14. DATE DISCREPANCY DISCOVERED 349	15. DATE CARRIER NOTIFIED 349	16. CARRIER REPRESENTATIVE CONTACTED John Doe TELEPHONE NO. (201) 522-2222
17. SEAL NUMBERS AND CONDITION <input type="checkbox"/> INTACT <input checked="" type="checkbox"/> BROKEN/MISSING (Include details)		All Terrain Vehicle (4x4 Kawasaki) NSN:234001C026855, LIN: YF4000			



# TDRs FOR OCEAN MOVEMENT

## FORMS REVIEW – DD361



TRANSPORTATION CONTROL NO. 18	COMMODITY DESCRIPTION AND/OR NATIONAL STOCK NO. (NSN) 19	TYPE OF PACK 20	QUANTITY DIS- CREPANT (Pieces) 21	TYPE AND CAUSE CODE 22	ISSUE DATA				VALUE OR COST OF REPAIRS 27
					UNIT OF ISSUE 23	UNITS BILLED/ SHIPPED 24	DISCREPANT		
							UNITS 25	WEIGHT 26	
AWZZZZ0\$0D0006	NSN: 234001C026855	PC	I	SP	EA	1	1		2,000.00
0XX									

28. REMARKS (See preparation instructions of covering regulation for suggested information)

ADDITIONAL INFO FOR VEHICLE ALL TERRAIN: UTIL VHL 4x4 KAWASAKI

TCN: AWJAU0\$0D00060XX, CONTAINER#: AFEB14AB519, TAG ID: 4678866, ATV SN: JK1AFEB19AB520073/PB00H26

29a. NAME OF PREPARER (Type or print)

Stanley Example, MAJ, LG, 0HBCT S4

29b. EMAIL ADDRESS

stanley.example@conus.army.mil

29c. TELEPHONE NO.

(312) 870-1111

29d. FACSIMILE NUMBER

30. REPLY

31a. NAME OF RESPONDENT (Type or print)

31b. TELEPHONE NO.

31c. EMAIL ADDRESS

31d. FACSIMILE NUMBER

31e. DATE

DD FORM 361, JUN 2006

REPLACES STANDARD FORM 361 (3-84) WHICH IS OBSOLETE.

Adobe Professional 7.0



# TDRs FOR OCEAN MOVEMENT

## FORMS REVIEW – DD361



### PART II - (FOR CLAIMS PURPOSES)

32. TO:

33. EXCEPTION NOTED ON CARRIER'S DELIVERY RECEIPT? (If "NO," explain in Remarks)

☐ YES ☒ NO

34. INSPECTION DATA

☐ CARRIER INSPECTED  
(Report attached)

☐ INSPECTION WAIVED  
(Waiver attached)

☐ ORAL WAIVER (Provide name,  
title, and date in Remarks)

☐ GOVERNMENT INSPECTED  
(Report attached)

35. DISPOSITION DATA

☐ REJECTED  
(Receipt attached)

☐ REPAIRED AT GOVERNMENT  
EXPENSE (Bill attached)

☒ OTHER (Explain in Remarks)

36. REMARKS (See preparation instructions of covering regulation for suggested information)

33. No. Item never made it to the port to load.

Synopsis of events:

Z CO/00 BSB transported all their equipment to the 840th Trans Link up point on FOB Marez. Where Z CO/00 BSB ensured that the All Terrain Vehicle was loaded on to the trucks provided by American Roll-On Roll-Off Carrier. 0HBCT received all equipment except for 1 x All Terrain Vehicle.

TCN: AWJAUAS0D00060XX

PCFN: 704552

VAN TYPE: BREAK BULK



# TDRs FOR OCEAN MOVEMENT

## FORMS REVIEW – DD361



### 37. ATTACHMENTS

- |  |  |
|--|--|
| <input type="checkbox"/> CY BOL                        | <input type="checkbox"/> DD FORM 1348-1                              |
| <input type="checkbox"/> CY CARRIER'S TENDER           | <input type="checkbox"/> CY DD FORM 250                              |
| <input type="checkbox"/> CY CARRIER'S DELIVERY RECEIPT | <input type="checkbox"/> ACTUAL REPAIR COST COMMODITY                |
| <input type="checkbox"/> PHOTOGRAPH                    | <input checked="" type="checkbox"/> OTHER <u>FLIPL Investigation</u> |
| <input type="checkbox"/> CARRIER'S INSPECTION REPORT   | <input type="checkbox"/> OTHER _____                                 |

### 38. ACCOUNTING CLASSIFICATION

DD FORM 361 (BACK), JUN 2006



# TDRs FOR OCEAN MOVEMENT

## FORMS REVIEW – DD1750



<b>PACKING LIST</b>	PACKED BY UIC: WAB5AA	1. NO. BOXES  1	2a. REQUISITION NO. WAB5AA123456789XX		
	SGT JOHN DOE		2b. ORDER NO. USAU0398753		
3. END ITEM TUFF BOX #1  PACKED IN CONTAINER USAU0398753			4. DATE 23 MAY 2011		
			5. PAGE 1 OF 1 PAGES		
BOX NO. <i>(a)</i>	CONTENTS - STOCK NUMBER AND NOMENCLATURE <i>(b)</i>	UNIT OF ISSUE <i>(c)</i>	QUANTITIES REQUIRED		
			INITIAL OPERATION <i>(d)</i>	RUNNING SPARES <i>(e)</i>	TOTAL <i>(f)</i>
1	BENT CONTACT TUBE 3431-01-027-8973	EA	1		1
					0
	2TON JACK STANDS 2320-00-123-5634	SET	1		1
					0
	CANVAS TARP 2320-00-197-2525	EA	1		1



# TDRs FOR OCEAN MOVEMENT FORMS REVIEW – WEBFLIS



**WebFLIS**  
Federal Logistics Information System  
WebFLIS Home

**Web FLIS National Stock Number (NSN) Output Data**  
[Search again?](#)

**NSN:** 3431010278973  
**Item Name:** BENT CONTACT TUBE  
**Query Type:** PUBLIC  
**Date of query:** 5/24/2011 6:00:06 PM

**Identification** [Back to Top](#)

FIIG	INC	CRIT CD	II	RPD MRC	DMIL	DMIL INT CD	NIIN ASGMT	PMIC	ADP	ESD EMI	HMIC	HCC
A23900	77777	X	M	1	A		1976265	A			N	

**SCHEDULE B:**  
**ENAC:**

**Reference/Part Number** [Back to Top](#)

REF/PN	CAGE CD	STAT	RNCC	RNVC	DAC	RNAAC	RNFC	RNSC	RNJC	SADC	HCC	MSDS
2354-0068	94080	E	3	9	3	CX	1	D				

**Management** [Back to Top](#)

EFF-DT	MOE	AAC	SOS	UI	UI PRICE	QUP	CIIC	SLC	REP	USC
2008275	DA	Y	SMS	EA	\$3.58	1	U	0	Z	A
2008275	DF	Z	SMS	EA	\$3.58	1	U	0	N	E
2008275	DN	Y	SMS	EA	\$3.58	1	U	0		N
2008275	DS	Y	SMS	EA	\$3.58	1	U	0	N	I

**Characteristics (Decoded)** [Back to Top](#)

MRC	REQUIREMENT STATEMENT	CLEAR TEXT REPLY
NAME	ITEM NAME	BENT CONTACT TUBE
AGAV	END ITEM IDENTIFICATION	AIRCO MODEL AH20-E MIGET WELDING GUN
TEXT	GENERAL CHARACTERISTICS ITEM DESCRIPTION	ACCOMMODATES 3/64 IN. DIA ALUMINUM WIRE

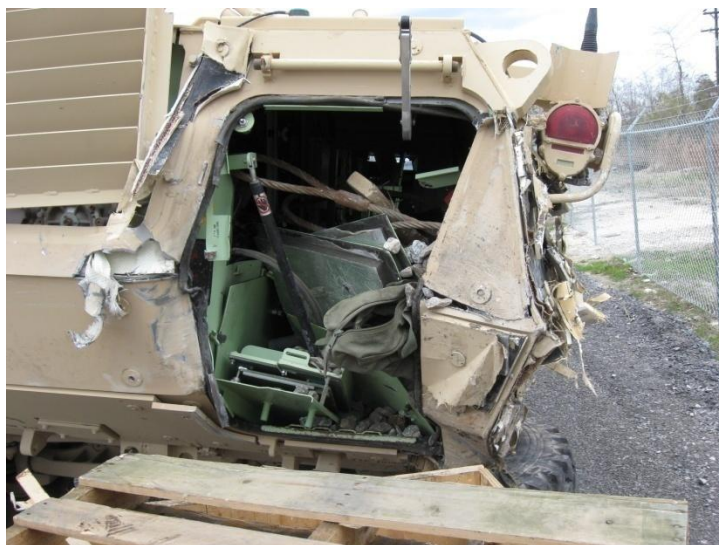


# TDRs FOR OCEAN MOVEMENT

## FORMS REVIEW – DA2404



EQUIPMENT INSPECTION AND MAINTENANCE WORKSHEET						
For use of this form, see DA PAM 738-750 and 738-751; the proponent agency is DCSLOG						
1. ORGANIZATION 1ST BCT, 101ST ABN DIV				2. NOMENCLATURE AND MODEL TRUCK WRECKER		
3. REGISTRATION/SERIAL/NSN 10GTMA6754LM004	4a. MILES 300	b. HOURS N/A	c. ROUNDS FIRED N/A	d. HOT STARTS N/A	5. DATE 20110523	6. TYPE INSPECTION TDR / ECOD
7. APPLICABLE REFERENCE						
TM NUMBER 9-2320-326-14&P		TM DATE 20081020		TM NUMBER		TM DATE
COLUMN a – Enter TM item number				COLUMN d – Show corrective action for deficiency or		





# TDRs FOR OCEAN MOVEMENT

## FORMS REVIEW – DA2404



TM ITEM NO. <i>a</i>	STATUS <i>b</i>	DEFICIENCIES AND SHORTCOMINGS <i>c</i>	CORRECTIVE ACTION <i>d</i>
	STEP 6	TOTAL MAN-HOURS COST	63.36 x 8.0= \$506.88
	STEP 7	MAINTENANCE EXPENDITURE	TB 43-0002-81 / 100%
	STEP 8	REPAIR COST FACTOR	\$868.58
	STEP 9	REQUIRED REPLACEMENT	
		NSN: NOUN:	QTY: PRICE
	1	2510-01-564-7436 Bracket, vehicle, Comp	1ea \$463.20
		2590-01-564-7871 Cover,Vehic, Comp.	1ea \$380.28
		8010-01-546-7711 Polyureth coatng	1ea 1 box is 301.14, 1ea can is \$25.10
	STEP 10	TOTAL COST OF REPLACEMENT PARTS:	\$868.58
	STEP 11	TOTAL OF REPAIRS.	\$1375.46



# TDRs FOR OCEAN MOVEMENT CLAIMS PROCESS



- SDDC receives TDR package from UMO/Area Monitoring Office (AMO)
  - Research TDR package and request additional info as necessary
  - Send request for payment to TSP with 30 day suspense
  - Respond to TSP inquiries and forward package to USTRANSCOM Acquisition (TCAQ)
- TCAQ conducts negotiations
- Contracting Officer's Final Decision
- TSP has 90 days to file an appeal





# TDRs FOR OCEAN MOVEMENT

## KEYS TO SUCCESS

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- Maximum stakeholder participation
- Streamlined and sustainable process
- Increased reporting
- Recovered funds down to lowest level
- Review DTR Ch. 210 dated 2 November 2012 at:  
<http://www.transcom.mil/dtr/dtrHome/>





# TDRs FOR OCEAN MOVEMENT



## Point of Contact:

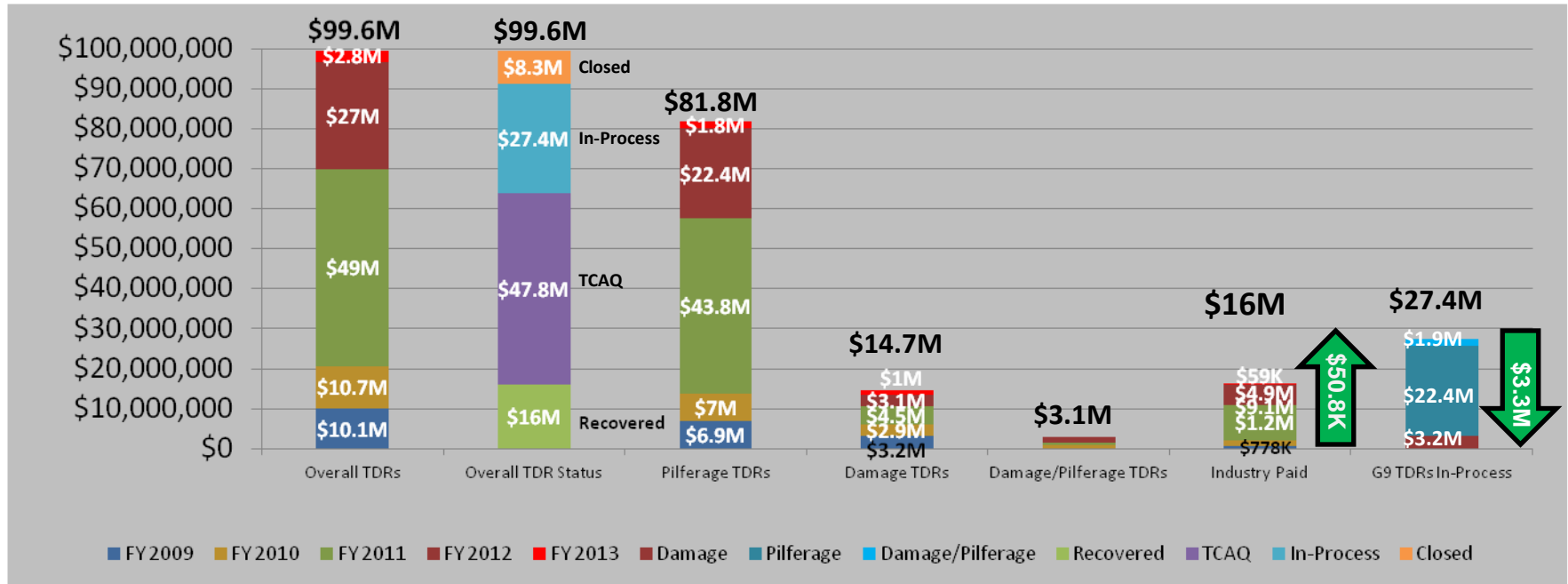
[usarmy.scott.sddc.mbx.hq-loss-damage-reporting@mail.mil](mailto:usarmy.scott.sddc.mbx.hq-loss-damage-reporting@mail.mil)



# TDRs FOR OCEAN MOVEMENT PROGRAM OVERVIEW



(FY09 – 30 NOV 12)



- Overall TDRs include all TDRs G9 Cost and Billing received to date
- G9 TDRs in process includes TDRs G9 is researching, working with POCs, and issued Request for Payment to carriers
- November recovery rate for claims payment vs. TDR amount is approximately 89%

TDR Status	01 NOV 12	30 NOV 12	Trend
RFP	17	29	↑
RFI	159	135	↓
Awaiting	445	394	↓